

**LITTLE WOODHOUSE COMMUNITY ASSOCIATION**  
COMMITTEE MEETING MINUTES – Monday 6 February 2012  
1730 hrs Held at Swarthmore Centre, Woodhouse Square LS2

**1. Present:**

Patrick Hall (Chair and Membership Secretary), Barbara Mitchell (Minutes),  
Babette Dorton Scott, Sue Thomas, Maggie Butterworth, Bill McKinnon

Apologies for Absence: Jo Johnson, Garance Rawinsky , Deryck Piper

**2. Minutes of last committee meeting:**

The minutes were confirmed as a true record. It was noted that the date of the meeting had been changed to Monday 6 February.

**3. Matters Arising:**

Item 6 AGM It was confirmed that refreshments are ordered from Swarthmore.  
The newsletter has been completed and will be distributed door to door before the AGM.  
The speaker will be Martin Blakey from Unipol.

**4. Bill McKinnon presentation of website**

Since March 2009 there has been a website at [www.woodhousemooronline.com](http://www.woodhousemooronline.com) It has photos, articles scanned in and links in the text to other sites and items. He has provisionally set up Little Woodhouse online and littlewoodhouse.org.

- Bill has used WordPress to set up websites. Posting is as easy as email and uploading photos.
- Uses Hostgate and this allows an unlimited number of sites.
- Behind the scenes is Dashboard. Also can get various PlugIns eg identify spam,
- Comments to the site have to be approved before posting up.
- Posters have to use their real name.
- Can add a media library, using pdf files
- Can make links in an article by copying URL address into the text.
- Maggie has seen BuddyPress which can allow interactive contacts
- Bill confirmed that all items on Garance's list could be done.

Bill was thanked for his very informative presentation , which will greatly help LWCA.

**5. Correspondence:**

- The Civic Trust meeting is on Saturday 28 April. Minutes for their AGM in November have been received.
- Headway 39 – received copies of Headingley newsletter from Richard Tyler.

**6. Finance**

BM reported that the January bank statement had not yet been received. At the end of December there was £5439.63 in the bank. Transactions since the end of September to end December 2011  
Income: sale of reports £25.00  
Expenditure: Banner £135.00, WYCAS £120.00, expenses £5.94

## **7. Membership**

PH reported there were now 31 paid up members. There was now an email database. In future there will be a rolling membership so each member would have a full 12 months before renewal.

## **8. Little Woodhouse Community Forum / Planning**

**The next Little Woodhouse Forum meeting will be on Tuesday 3 April 2012.**

The meeting has been brought forward one week from the normal 2<sup>nd</sup> Tuesday to avoid clash with Easter.

Ryan Platten to be asked to provide a briefing on the Localism Act **Action PH**

## **9. Forthcoming events and meetings**

- a. Picnic in the Rosebank Saturday **April 28 2012**- Maybe other dates to include volunteers tidying up, school visits as well as Saturday picnic. BM to co-ordinate planning meeting on Tuesday 21 February at 5.30 at Swarthmore. **Action BM**

## **10. Date of next meeting**

**Tuesday 15 May 2012** at 5.30 pm at Swarthmore Centre, Room 14.